



Lawn Chair Theatre's: Summer & Tackle the Tar Kick Off Event

Vendor Application

Friday, May 18th, 2018

Tackle the Tar is looking for craft vendors. For more information about vendors contact Sheila Long or Alexa Armstrong at (252) 972-1266 or info@imperialcentre.org. (This is not a food vendor application.)

COMPANY INFORMATION

Company Name : _____

Contact

Name _____

Address _____

City _____

State _____ Zip Code _____

E-mail _____

Daytime Phone Number _____

Cell Phone Number _____

Hours of Operation

Friday, May 18th, 2018, 6:00 PM-8:30 PM (movie starts at sundown)
Vendors can begin setting up at 4:30 PM and must be set up by 5:45 PM.

SALE ITEMS OR ITEMS TO BE DISPLAYED

Please list all items you wish to offer, display or sell. Attach a photo of your work, display, and any other supporting business information to this application.

Waiver of Liability: In consideration of your accepting this entry, I, the undersigned, intending to be legally bound, hereby for myself, my heirs, executors and administrators, waive and release any and all rights and claims for damages I may have against Tackle the Tar, City of Rocky Mount or the Rocky Mount Rotary Club, their representatives, successors, and assigns, for any and all injuries suffered by me in this event. Further, I hereby grant full permission to Tackle the Tar, the City of Rocky Mount, The Rocky Mount Rotary Club and/or agents authorized by them, to use any photographs, video tapes, motion pictures, recordings and any other record of this event for any legitimate purpose.

I agree to the terms of the Waiver of Liability, and the 2018 Vendor Rules and Regulations for this event.

Signature _____

Date _____

IMPORTANT DATES

DEADLINE FOR ENTRIES IS April 26th, 2018

Vendor spaces are available for Friday, May 18th, 2018

Limited spaces: Limited spaces are available so please make sure to have your application and fee in before the deadline. You will receive email confirmation once you are approved.

FEES

Item	Fee	Quantity	Subtotal
10'w x 10'd space selling merchandise	\$5		
TOTAL ENCLOSED:			

PAYMENT INFORMATION:

Payment required with this application. **Please make checks payable to:**

Rocky Mount Rotary Charitable Trust

SUBMITTING THE APPLICATION:

Please mail your application and payment to:

The Rocky Mount Rotary Club

Attn ACF

P.O. Box 8888

Rocky Mount, NC 27804

Rotary



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VENDOR RULES & REGULATIONS

No Refunds

Tackle the Tar will occur rain or shine.

Application Process

Include the following:

Payment must be included with application.

Make sure to sign and date the Waiver of Liability on application.

Make checks payable to: **Rocky Mount Rotary Charitable Trust**

Incomplete applications will be returned. Call or e-mail with any application questions.
(252) 972-1266 or info@imperialcentre.org

Mail applications to:

The Rocky Mount Rotary Club

Attn ACF

P.O. Box 8888

Rocky Mount, NC 27804

Upon receipt of the items listed above, The Rocky Mount Rotary Club will forward craft vendor applications to Imperial Centre staff for processing, selection, and notification. Applications are reviewed on a first-come, first-served basis. Application review includes uniqueness and quality of product, booth display, spirit of cooperation and consideration to avoid duplication. Vendors will receive a letter notifying the applicant of their acceptance status.

Contact Information

Sheila Long or Alexa Armstrong

(252) 972-1266

info@imperialcentre.org

Sale Items

Please include a detailed list of what you wish to offer for sale, offered or displayed in addition to photos of your items and your display.

Electricity

Electricity is not available.

Vehicle Parking

Vehicles may not be parked in vendor spaces or festival area. Free parking is available near the event. Vehicles will be allowed to drive close to vendor spots for loading and unloading.

Check-In

Information about check-in will be sent to you closer to the event.